

Palos Heights Public Library
Personnel Committee Meeting
Meeting of November 18, 2019

Trustee Snow, Personnel Committee Chair, called the meeting to order at 7:00pm at the Palos Heights Public Library, 12501 S 71st Avenue, Palos Heights, IL.

Present were Trustees: Susan Snow, Geri Burek, Dawn Bronson, George Fear and Library Director, Jesse Blazek.

No Public comment or visitors were in attendance.

Trustee Burek moved and Dawn Bronson seconded a motion to accept the committee minutes dated June 25, 2018.

Trustee Bronson moved and Trustee Fear seconded to establish a Library Director Evaluation process.

Trustee Bronson moved and Trustee Fear seconded to establish an evaluation committee of board members.

Committee Members looked at several evaluations used by other libraries and the LaGrange Park Evaluation was chosen with minor changes added by Chair Snow and agreed to by the committee as welcomed changes.

Trustee Fear moved and Trustee Bronson seconded to approve the Library Director Evaluation form with changes.

Trustee Fear moved and Trustee Bronson seconded to approve the amended Library Director Evaluation Procedure.

Trustee Snow moved and Trustee Burek seconded to go into executive session at 8:00pm.

Trustee Fear moved and Trustee Bronson seconded to exit executive session at 8:20pm and continue with our meeting.

As a result of the executive session discussion the Personnel Committee unanimously agrees to recommend to the board a merit and COLA for the Library Director.

At 8:30pm Trustee Bronson moved and seconded by Trustee Fear that we adjourn.