



BOARD OF TRUSTEES MEETING AGENDA

January 16, 2020

- CALL TO ORDER: 7:00pm
- ROLL CALL:
- WELCOME OF GUESTS:
- PUBLIC COMMENT: Each person wishing to address the Board is limited to 5 minutes
- MINUTES OF MEETING: Approval of the minutes of the November 2019 regular meeting
- TREASURER'S REPORT: Approval of the additional General Fund bills for November 2019 for \$45,045.52
Approval of the additional Special Reserves Fund bills for November 2019 for \$1,980.00
Approval of the Treasurer's report for the month ending November 30, 2019
Approval of the General Fund bills for December 2019 for \$112,401.39
Approval of the Special Reserves Fund bills for December 2019 for \$40,151.02
Approval of the General Fund bill list dated January 16, 2020 for \$56,542.15
Approval of the Special Reserves Fund bill list dated January 16, 2020 for \$4,029.50
Approval of the Treasurer's report for the month ending December 31, 2019
- PRESIDENT'S REPORT
- DIRECTOR'S REPORT
- CORRESPONDENCE
- COMMITTEE REPORTS: Budget & Finance – Steve Foertsch
Building & Grounds – Ed McGovern
City Council Liaison – Geri Burek
Ethics Officer – Jennifer Georgis
Friends of the Library Liaison – Susan Snow
Long Range Planning – Jennifer Georgis and Dawn Bronson
Nominating – Rose Zubik
Personnel – Susan Snow
Policy – Rose Zubik
- UNFINISHED BUSINESS: 1. Discussion of donation from the estate of Francine Zanardo
- NEW BUSINESS: 2. Approval of Trustee travel expenses
3. Approval of Recommendations of the Personnel Committee
a. Executive Session per 5 ILCS 120/2(c)(1) to discuss the employment, compensation, or performance of specific employees
4. Approval of Recommendations of the Budget and Finance Committee
a. FY2020 Appropriation
5. Approval of amendments to Patron Behavior Policy
6. Approval of Anti-Harassment Policy
7. Approval of Reservable Rooms Policy
8. Approval of Special Reserves Expenditures in excess of \$5,000
a. BMTTek for IT consulting in 2019 in the amount of \$30,720.00
9. Approval and Signature of Trustee Ethics Statement for 2020

ADJOURNMENT

NEXT MEETING:

Thursday, February 20, 2020

The Palos Heights Public Library is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, please contact Jesse Blazek, 708-448-1473.