



PALOS HEIGHTS
PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING AGENDA

June 18, 2020

As the Library is closed, this meeting will take place online at the following link:

<https://zoom.us/j/93588547276>

One tap mobile:

+13126266799,,93588547276#

Or dial in to the meeting:

312 626 6799

Meeting ID: 935 8854 7276

Public comment will be taken via email at admin@phlibrary.org or telephone at 708-448-1473 at any time prior to 2:00pm on June 18. Comments will be read into the record at the start of the meeting.

CALL TO ORDER: 7:00pm

ROLL CALL:

WELCOME OF GUESTS:

PUBLIC COMMENT:

All comments previously sent in will be read at this time

MINUTES OF MEETING:

Approval of the minutes of the May 21, 2020 regular meeting

TREASURER'S REPORT:

Approval of the General Fund bills for May 2020 for \$40,853.62

Approval of the General Fund bill list dated June 18, 2020 for \$54,797.83

Approval of the Special Reserves Fund bill list dated June 18, 2020 for \$18,655.75

Approval of the Treasurer's report for the month ending May 31, 2020

PRESIDENT'S REPORT

DIRECTOR'S REPORT

CORRESPONDENCE

COMMITTEE REPORTS:

Budget & Finance – Steve Foertsch

Building & Grounds –

City Council Liaison – Geri Burek

Ethics Officer – Jennifer Georgis

Friends of the Library Liaison – Susan Snow

Long Range Planning – Jennifer Georgis
Nominating – Rose Zubik
Personnel – Susan Snow
Policy – Rose Zubik

UNFINISHED BUSINESS: 1. Discussion of donation from the estate of Francine Zanardo
 2. Discussion of the Library’s Reopening Plan

NEW BUSINESS: 3. Approval of Temporary Computer Use Policy
 4. Approval of Temporary Mask Wearing Policy
 5. Approval of 2020-2021 non-resident card fee
 6. Approval of Special Reserves expenditures in excess of \$5,000
 a. BMTTek for IT services from March thru May 2020 in the amount of \$9,120.00

ADJOURNMENT

NEXT MEETING: Thursday, August 13, 2020

The Palos Heights Public Library is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, please contact Jesse Blazek, 708-448-1473.