

Palos Heights Public Library

Board of Trustees

Building and Grounds Committee

Meeting of June 20, 2019 Minutes

The meeting was called to order by the Committee Chairman, Trustee Ed McGovern, at the Library, at 5:08 PM on June 20<sup>th</sup>. Present were the Library Director, Jesse Blazek, Business Manager, Terry Fleckenstein and Trustees Geri Burek, Steve Foerstch, Susan Snow in addition to Trustee McGovern.

The Chair asked for approval of the minutes of the last meeting, April 18, 2019, and Trustee Burek so moved; Trustee Snow seconded her motion. The motion carried, unanimously, and the minutes were filed as approved.

The Committee addressed the agenda items to determine what actions would be recommended to the Board of Trustees:

Addressing the Concrete Circle repair on the meeting Agenda, the Committee examined the area and recommended obtaining bids for repair of the concrete, power washing of the stone and purchase of a recycling water fountain.

Regarding the Roof, a proposal to repair the roof from NIR Roof Care for \$2,230 became Trustee Snow's motion. Trustee Foerstch seconded and the motion carried.

The Committee discussed giving the Library Director, Jesse Blazek, Board of Director authority to process building maintenance/repairs up to \$5,000 became Trustee Snow's motion. Trustee Foerstch seconded and the motion carried.

Regarding the proposal from GT Mechanical, Inc. to furnish and install new ProLon VAV controller; Interlock existing reheat and baseboard controls; and include one year parts and labor warranty for an amount of \$1,875.00 became Trustee Snow's motion. Trustee McGovern seconded and the motion carried.

Library Director Blazek spoke at length about the Youth and Teen Services Department Renovation Design Proposals. After much Committee discussion, Chair McGovern recommended a pin be put in the project for up to 6 months and to see what Dan Eallonardo Independent Construction Services recommends. Chair McGovern requested Library Director Blazek to report back in August.

Trustee Snow moved to adjourn the meeting and Trustee Burek seconded. The meeting was adjourned at approximately 6:18 PM.

Respectfully Submitted,

Geri Burek, Acting as Secretary of the Meeting