



FUNDRAISING COMMITTEE MEETING MINUTES

July 19, 2023

Trustee Burek called the meeting to order at 5:36pm. Committee member Sue Jankowski was present, establishing a quorum. Committee member Patrick Keough was absent. Also present were Trustee Susan Snow and Library Director Jesse Blazek.

Trustee Snow moved to approve the minutes of the May 18, 2023 Fundraising Committee meeting. Trustee Jankowski seconded. Minutes were approved on a voice vote.

Trustee Jankowski shared the donation page of the Jesup Library in Bar Harbor, Maine.

Director Blazek briefly discussed the benefits of establishing a foundation.

The Committee discussed a major fundraising event. The proposed theme was, "The Palos Heights Library Comes Alive." The event will be held on Saturday, October 14 from 6:30pm until 9:00pm. The event will consist of stations throughout the library where patrons will be greeted by literary characters in costume. Examples include Shakespeare, The Cat in the Hat, Nancy Drew, Amelia Earhardt.

There would also be food and beverage stations. In-kind donations will be solicited from local businesses for beverages and hors d'oeuvres. Monetary sponsorships will be pursued from a few other local businesses. Director Blazek will draft an introduction letter to be used in communicating with prospective donors.

Director Blazek will discuss with staff how many stations would be ideal and their locations. Tickets for the event will be sold for \$50 apiece. Trustees will be asked to sell 10 tickets each.

The Fundraising Committee will meet again on August 7th at 6:30pm to continue planning for this event.

The meeting was adjourned at 6:55pm.