

Palos Heights Public Library
Board of Trustees Meeting March 21, 2024
Minutes

Vice President Zubik called the meeting to order at 7:01PM. After a call of the roll of Trustees, the following were present in person: Trustees Foertsch, Jankowski, Key, Rhodes and Zubik. Attending via zoom were President Burek, and Trustees Snow and Peltz. Trustee Keough was absent at the start but arrived later. A quorum was declared.

Library Director, Jesse Blazek, Business Manager, Terry Fleckenstein, and YTS Supervisor Tina Ruzsala were also in attendance. No members of the public were present and there was no public comment.

On a motion by Trustee Jankowski and second by Trustee Key, the minutes of the meeting of the February 15th 2024 were approved by voice vote.

The Treasurer's report was presented by Trustee Foertsch, who moved to approve the General Fund bills, in the amount of \$140, 161.86. Trustee Rhodes seconded the motion. A roll call vote, from which Trustee Snow abstained, was taken and the motion carried. Trustee Keough then moved to approve the Treasurer's report for the month ending February 29, 2024 and Trustee Foertsch seconded. On a roll call vote, this motion carried.

The President made her report, informing the Board that she had attended a workshop on library foundations presented by our Atlas consortium at the Oak Lawn Public Library.

The Director presented the following reports in addition to the Director's Narrative in our Board Packets. He brought the issue of the aging Library Quilt (which hangs on the wall of the stairway landing on the way to the Youth and Teen Section). This evoked discussion of ideas about the possibility of replacing the quilt, Supervisor Ruzsala's proposals for same, and ideas for disposal of the existing quilt, in which the Trustees participated. The ideas will be developed for future consideration.

There was no correspondence.

The following committee reports were presented:

Building and Grounds met and has items on the New Business agenda.

Ethics Officer, Trustee Snow, reminded the Trustees of the deadline for completing the Cook County Ethics statement sent to each of the Board members. She made a recommendation as to possible selection on a section with ambiguous options.

The agenda continued with Unfinished Business in the form of the ongoing discussion of the creation of a foundation for this Library. The Director continued reporting on his research, as in the Director's Narrative and prior meetings. The question arose as to the necessity of Board of Trustees action, and it was decided that no Board action was necessary at this time.

New Business

Predicted issues discussed by the Building and Grounds Committee at their meeting, were presented and prioritized to the Board members. After hearing about the relative priorities of Parking lot resurfacing and building envelope repairs, Trustee Foertsch moved to prioritize the parking lot resurfacing project by going out for a bid from an engineer to evaluate the project. Trustee Keough seconded, and the Board approved this plan for stage 1 of action, by a voice vote.

The concept of a Gadget and Gizmos collection, proposed by staff, was presented. There was no disagreement from Trustees as the branding, display and accommodation of a growing collection of items were described.

On the motion of Trustees Burek and second by Trustee Key, the National Library Workers Day (April 9th) honorarium for staff members was approved by the Trustees on a roll call vote. The total amount approved by this action is \$675.

On motion by Trustee Keough and second by Trustee Key the meeting was adjourned at 8:08 PM.

The next meeting is April 18, 2024 at 7:00 PM