

Palos Heights Public Library Board of Trustees

Meeting of October 15, 2020

Minutes

President Burek called the meeting to order at 7:00 PM. The meeting was conducted via Zoom video-conferencing.

The Secretary called the roll and the following Trustees were present: Zubik, Snow, Georgis, Fear, Foertsch, and Jankowski, as well as President Burek. Trustee Bronson was absent. The President declared that a quorum was present.

Library Director, Jesse Blazek, and Public Services Librarian Jeannine Kacmar were present.

With publication of the meeting notice, the Director had provided the public with the opportunity to make public comment via email. August 2020.

President Burek then called on the Treasurer, Trustee Foertsch, to present his motions. The first motion, to approve the General Fund Bills list for September 2020 was seconded by Trustee Zubik. On a roll call vote the motion carried. The second motion made by the Treasurer was to approve the Treasurer's report for the month ending September 30th. This was seconded by Trustee Snow and was carried on a roll call vote.

Board President Geri Burek made a brief report. Our new Trustee, Hillary Rhodes, has been sworn in and will join the Board for the November meeting. Trustee Snow urged the Board to continue to actively consider potential candidates for the ninth Trustee position.

Director Jesse Blazek added verbal reports to his Director's narrative bringing the Board up to date on the most recent issues facing Library administration. The staff collectively considered the health insurance issue discussed at the last Board meeting and decided to stay with the LiMRiiC choice. He highlighted the upcoming program: We Can Walk Together. He is considering holiday remembrances for staff and ideas were discussed. Flu Shots will be offered at the library in early November.

Trustee Foertsch and the Director reported that the October 13th City Budget and Finance Committee meeting was postponed. Director Blazek acknowledged the Treasurer's find of an article about libraries during the pandemic.

Committee reports were offered as follows.

The Building and Grounds Chairman, Geri Burek, announced that trees are being replaced and the use of some of the donations honoring patron Loretta O'Bara. Signage to that effect was discussed. Light fixture replacement was also discussed

No further Committee reports were offered.

Unfinished Business

The possible use of funds from the Zanardo bequest for the remodeling of the Youth and Teen section was discussed. Don Elenardo is still engaged as the Libraries representative for the future requests for proposals.

There are no current plans to change the Library's Reopening Plan phase.

New Business

On the need to approve a formal Resolution Authorizing IGA to Receive CARES Act Funds from Cook County, Trustee Zubik's motion for the adoption and Trustee Snow second was explained. After description of the rationale, on roll call vote, the motion carried. The President and Secretary shall sign the resolution.

The adoption of the proposed Library closing dates in FY 2021 was moved by Trustee Snow. Trustee Zubik seconded the motion and it carried on a roll call vote.

The adoption of the FY 2021 Board meeting dates schedule was moved by Trustee Zubik and seconded by Trustee Jankowski. The motion carried on a roll call vote.

Staff Appreciation Awards, given annually pursuant to Library policy, were approved on Trustee Zubik's motion and Trustee Snow's second and a roll call vote.

It was announced that, pursuant to Executive Order by the Governor, the Library will be closed on Election Day, November 3rd, 2020.

On Trustee Snow's motion to adjourn, seconded by Trustee Zubik's motion and Trustee Jankowski's second, President Burek declared the meeting adjourned at 8:02 PM. The next meeting will take place on November 19, 2020, at 7:00 PM