

Palos Heights Public Library Board of Trustees

Minutes of the meeting of September 21,2023

The meeting was called to order at 7:00 PM by President Geri Burek. The following Trustees were present: Trustee Rhodes, Keough, Key, Jankowski, Snow, and Burek. Trustees Zubik and Foertsch were absent. The President announced that a quorum was present.

Library Director, Jesse Blazek, was present as was Business Manager Terry Fleckenstein. Staff member Suzanna Leyva, Supervisor of Technical Services, was also present.

Ms Leyva commented on the 5th annual Fan Con.

The minutes of the August 17th Board meeting were approved on Trustee Snow's motion, Trustee Jankowski's second, and a voice vote.

Trustee Keough, moved to approve the General Fund bills for the month of August, for the total of \$131, 385.14. His motion was seconded by Trustee Rhodes. On a roll call vote the motion carried. Trustee Snow abstained.

Again, Trustee Keough moved to approve the Treasurer's report for the month ending August 31, 2023. Trustee Key provided the second, and a roll call vote carried the motion.

President Burek made no report.

In addition to the narrative included in the Trustee's packets, the Director reported that he had attended the webinar provided by HR Source on the new "paid leave" legislative requirements. He reminded the Trustees of the upcoming Fan Con event, on September 30th. Further items brought to the Trustees attention were the installation of the metal handrails at the library entrance. The recent experience of clogged toilets in the public restroom, and necessary call to the plumber, resulted in some discussion.

The President called for committee reports and the following were given:

Budget and Finance Committee makes their report in new business.

President Burek reported that she is planning to meet with the City Council Budget and Finance Committee.

Trustee Jankowski, Liaison to the Friends of the Library, deferred to the Director for a report from the recent Friends of the Library Committee meeting. The Friends have approved more donations.

Trustee Burek reminded committee members of the Fundraising Committee meeting after the Board meeting. She invited all Trustees to attend to discuss the upcoming October 14th event.

Trustee Jankowski reported that the previously scheduled Long Range Planning Committee will be rescheduled.

Trustee Rhodes will announce the Nominating Committee results later in New Business.

New Business.

New Business

The request by the Toastmasters group to waive the Library's fee for twice monthly use of the large meeting room, made during Public Comment at the August Board meeting, was put into motion form by Trustee Jankowski and seconded by Trustee Key for consideration. The motion was unanimously defeated on a voice vote.

The budget for the Fiscal Year 2024 was approved on the motion of Trustee Rhodes and second of Trustee Jankowski and carried on a roll call vote.

Trustee Keough moved to approve the FY 2023 Levy and Trustee Rhodes seconded the motion. On a roll call vote, the motion carried.

Trustee Keough moved to approve the Final budget for FY 2023. Trustee Jankowski seconded the motion and the motion carried on a roll call vote.

The Board had been previously advised of the slate of officers presented by the Nominating Committee. These were restated by Committee Chairman Trustee Rhodes: President, Trustee Burek; Vice-President, Trustee Zubik, Recording Secretary, Trustee Snow and Treasurer, Trustee Keogh. On motion of Trustee Rhodes to approve and thereby elect the nominated slate, with a second from Trustee Snow, a voice vote was taken and the motion carried. Elected are:

Trustee Geri Burek, President

Trustee Rose Zubik, Vice-President

Trustee Susan Snow, Recording Secretary

Trustee Patrick Keough, Treasurer

Trustee Snow moved to adjourn the meeting, and Trustee Keough provided the second. President Burek adjourned the meeting at 7:33 PM.

The next meeting will take place on October 21st.