

Palos Heights Public Library Board of Trustees

Minutes of the meeting of April 20, 2023

The meeting was called to order at 7:01 PM by President Geri Burek. The following Trustees were present: Trustees Jankowski, Rhodes, Keough, Key, Snow, and Burek were present. Trustees Foertsch and Zubik were absent. The President announced that a quorum was present.

Library Director, Jesse Blazek, was present via Zoom and Business Manager Terry Fleckenstein was present in person.

New staff member, Sue Pajor, new part-time public services librarian, was introduced by Public Services Librarian, Matt Matkowski. She was welcomed by the Board. Coincidentally, Mr. Matkowski had just participated in a state policy discussion on Secretary of State Giannoulous' legislation regarding book banning.

No members of the public were present, and thus, no public comment was offered.

The minutes of the March 16<sup>th</sup> meeting were approved on Trustee Snow's motion, Trustee Key's second, and a voice vote.

Treasurer, Trustee Keough, made his motion to approve the General Fund bills for the month of March for the total of \$576,503.93. His motion was seconded by Trustee Jankowski. On a roll call vote the motion carried.

Trustee Keough's next motion was to approve the Treasurer's report for the month ending March 31, 2023. Trustee Key provided the second, and a roll call vote carried the motion.

The President's report included a reminder of the Cook County Ethics in Government statement required of the Trustees; completion by May 1<sup>st</sup>. The President asked for confirmation of filing to be forwarded to the Director. She also reminded us of the upcoming events celebrated as a part of National Libraries Week: Monday April 24<sup>th</sup> as Right to Read Day, and Tuesday April 25<sup>th</sup> as Staff Appreciation Day.

The Director's report came via Zoom, on account of recent illness and concern for others. He delivered the "good news" that 95% of our expected tax revenues have been received. Also, we have just received the Benchmarking survey of library staff wages and will digest the results.

The President called for committee reports and the following were given:

The Fundraising Committee will meet on May 18<sup>th</sup> before the Board meeting.

The Legislative Committee Chairman asked Trustees to share contacts Trustees may have with State Legislators.

Trustee Jankowski reported that the Long Range Planning Committee met before this meeting and began the process of visiting goals set pre-pandemic.

## New Business

On the motion of Trustee Snow and second by Trustee Keough, carried by a voice vote, the Trustees approved a resolution approving transition to the Annual Budget System, as approved in concept at the March Board meeting.

On behalf of the Policy Committee, revisions to the Library's Financial Policy were accepted, as proposed, on a motion by Trustee Snow, and second by Trustee Rhodes. The vote was by voice. In conjunction with the above, the previously set appropriation for FY 20223 was rescinded. Trustee Snow made this motion and Trustee Keough seconded. The motion carried on a voice vote.

Trustee Jankowski shared the story of the exciting move of the City's PHTV4 studio and facilities to the former district 911 call center, west of the PHPD building. The Chicago Tribune story about PHTV4 appeared on February 12, 2023.

The President adjourned the meeting at 7:45 PM on Trustee Key's' motion and Trustee Jankowski's second.

The next meeting will take place at 7:00PM on Thursday, May 18<sup>th</sup>, 2023.