

Palos Heights Public Library Board of Trustees

Minutes of the meeting of June 16, 2022

At the Palos Heights Public Library

The meeting of the Board of Trustees was called to order at 7:05 PM on June 16th, 2022 by President Geri Burek. The following Trustees were present: Jankowski, Foertsch, Zubik, Rhodes, Key and Burek. Trustee Keogh was absent. Trustee/Recording Secretary, Snow was present via zoom. She was not counted in the quorum, which was met, nonetheless.

Director Jesse Blazek and Business Manager Terry Fleckenstein were both present.

No guests were in attendance and there was no public comment.

On a motion by Trustee Snow to approve the minutes of the Meeting of May 19, 2022, and second by Trustee Jankowski, the minutes were approved.

Treasurer Trustee Foertsch moved to approve the General Fund bills for the month of May in the amount of \$131, 314.04. Trustee Zubik seconded his motion and the motion was carried on a roll call vote.

Trustee Foertsch then moved to approve the Special Reserve Fund bills for the month of May in the amount of \$258,913.20. Trustee Zubik seconded the motion and it carried on a roll call vote.

The final motion by the Treasurer, to approve the Treasurer's report for the month ending May 31, 2022 was made by Trustee Foertsch, seconded by Trustee Jankowski, and passed on a roll call vote.

Board President Geri Burek's report began with a welcome to new Trustee, Dianne Key. President Burek urged our attendance at the June 28th concert in the park, which the Library is sponsoring. There will be a table there needing staffing.

Director Blazek continued the report of upcoming activities which might include Board members by describing the 4th of July parade plans.

Director Blazek reported that the delayed revenue scenario, created by Cook County officials' delay of the taxing and collection of real estate taxes, will create a need for the library to find funds to cover its bills. As decided by the Board in May, Director Blazek will first ask the City of Palos Heights to possibly loan the money interest free. The second option, should the City refuse that request, is to borrow the needed funds commercially, with interest.

The Director further reported on additional makers' tools acquired for the YTS renovated spaces.

Correspondence was a thank you from retired Head of Circulation, Karen Skocik, for her retirement party.

President Burek called upon Committee Chairmen for reports.

No report from Budget and Finance.

Building and Grounds, Chairman Geri Burek reported on the fountain sought for the north side of the building. Current conditions make a deferred fountain plan. Sids Landscaping planted the area for an improved interim look.

No report from City Council Liaison, Long Range Planning, Nominating, Personnel or Policy.

Trustee Snow reminded the Board of the upcoming Book Sale run by the Friends of the Library. It will take place August 5-8. Book donations are still sought and volunteers are needed to assist the Friends with the sale.

There was no Unfinished Business.

There was new business having to do with the YTS renovation construction and purchasing.

Trustee Zubik moved for the approval of Lo Destro Construction's payment of \$142,629.62 and Trustee Rhodes seconded. On a roll call vote, this motion carried.

Trustee Zubik moved to approve payment from the contingency allowance in order to move the sprinkler line (CAA-011) for a cost of \$682.33. Trustee Rhodes seconded the motion. The motion carried on a roll call vote.

As the Board will not be meeting in July, Trustee Zubik moved to approve the July Lo Destro invoice, for an amount not to exceed \$250,000. Trustee Snow seconded the motion. Motion carried on a roll call vote.

Non-Resident fees will be as presented in the 2022-23 Non-Resident Card Fee Resolution which Trustee Rhodes moved to adopt. Trustee Zubik seconded. The motion carried.

The Trustees discussed the possibility of issuing "Cards for Kids", with no fee, for 'non-resident' children. Trustee Snow moved to adopt the policy and Trustee Rhodes seconded. The precise language of the policy will be provided by the Director.

This Board meeting was adjourned on a motion by Trustee Zubik, second by Trustee Rhodes and declaration by President Burek at 8:20PM.

The Next meeting is August 18, 2022